

# ST DENNIS PARISH COUNCIL

## Minutes of the Cemetery Meeting held at ClayTAWC on Thursday 26<sup>th</sup> February 2026 at 7.35pm

**Present:** Cllr Edmunds (Chair), Cllr Burnett (Vice Chair), Cllr Clarke, Cllr A Griffin, Cllr Kelsey.

**In Attendance:** Lynn Clarke, Clerk.

### **C43/25 – Apologies**

None.

### **C44/25 – Declarations of Interest**

None.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

### **C45/25 – Public Participation**

None.

### **C46/25 – To adopt the minutes of the Cemetery Meeting held on the [30<sup>th</sup> October 2025](#).**

It was **Resolved** to adopt the minutes. Proposed seconded all present in favour.

### **C47/25 – Matters arising.**

- The memorial management policy has been updated and a copy placed on the website.
- The Cemetery Risk Assessments have been updated and a copy placed on the website.
- A meeting still needs to be arranged for the accessible path installation.
- Letters have been sent following the approval of the memorial benches.
- Benches have been ordered and one base installed.
- The proposed building has not been investigated further.
- The plants have been delivered for the Cemetery additional planting.
- The strapping machine has been purchased.

Cllr Edmunds raised a concern regarding the chain not being used to stop parking in front of the Cemetery gates. This will be followed up with staff.

### **C48/25 – To agree the contract for the Sexton and the price increase for grave digging.**

It was **Resolved** to continue to use Duchy Cemetery's Ltd and to agree the price increase of £200 for a full burial and £20 for ashes interments. Proposed seconded all present in favour.

### **C49/25 – To review the Cemetery Charges for 2026-2027.**

It was **Resolved** to increase the cost of all services within the Cemetery as follows:

- Full burials in grave space increase to £750.
- Headstones including kerb edging increase to £200.
- Lawn style headstone increase to £150.
- Additional inscriptions increase to £100.
- Exclusive Right of Burial grave space increase to £300.
- Administration fees increase to £40.
- Interment of ashes increase to £250.
- Exclusive Right of Burial Garden of Rest increase to £200.
- Tablet style memorial increase to £100.
- Ashes assistance increase to £75.

Proposed, seconded all present in favour. Please use the link to see the new [Cemetery Charges](#).

**C50/25 – To retrospectively approve the cost of the replacement CCTV Camera.**

It was **Resolved** to approve the decision made by email for a new camera at a cost of £262 + VAT. Proposed, seconded all present in favour.

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.*

**C51/25 – Confidential Items.**

*Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.*

The meeting was closed by the Chair at 7.45 pm.

Signed..... Date.....

Chair of the Cemetery Committee

